

**BOROUGH OF ALBURTIS
LEHIGH COUNTY, PENNSYLVANIA**

Ordinance No. 603

(Duly Adopted December 29, 2025)

AN ORDINANCE REVISING THE COMPENSATION OR COMPENSATION RANGES FOR CERTAIN POSITIONS OF EMPLOYMENT OR APPOINTMENT BY THE BOROUGH, EFFECTIVE JANUARY 1, 2026, INCLUDING CERTAIN ADMINISTRATION EMPLOYEES, MAINTENANCE EMPLOYEES, THE CHIEF OF POLICE, AND PROFESSIONALS; AMENDING CODIFIED ORDINANCES SECTION 12-401 TO INCREASE THE ANNUAL WORK BOOT ALLOWANCE FOR FULL-TIME MAINTENANCE EMPLOYEES TO \$370.00; AND CONFIRMING THE EXISTING FIDELITY BOND REQUIREMENTS FOR CERTAIN BOROUGH EMPLOYEES.

WHEREAS, Borough Council desires to revise the compensation or compensation ranges for certain positions of employment or appointment by the Borough as set forth below, and increase the annual work boot allowance for full-time maintenance employees effective January 1, 2026; and

WHEREAS, Borough Council desires to confirm the existing fidelity bond requirements for certain Borough employees; and

WHEREAS, on December 17, 2025, the Borough published a public notice in the *East Penn Press*, a newspaper of general circulation in the Borough of Alburtis, of its intention to consider and adopt this Ordinance on December 29, 2025;

NOW, THEREFORE, be it **ORDAINED** and **ENACTED** by the Borough Council of the Borough of Alburtis, Lehigh County, Pennsylvania, as follows:

SECTION 1. Codified Ordinances §§ 11-104, 11-104.1, 11-106, and 11-108 (relating to Salaries and Compensation—In General) are amended as follows (with deletions indicated by ~~strike-outs~~ and insertions indicated by double underlining):

§ 11-104 Administration.

(a) Borough Manager.

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(24) 2026. The annual salary of the Borough Manager for the year 2026 shall be \$77,250.

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(c) Borough Treasurer.

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(23) 2026. The rate of compensation of the Borough Treasurer for the year 2026 shall be \$24.76 per hour.

(d) Administrative Assistant.

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(10) 2026. The rate of compensation of the Administrative Assistant for the year 2026 shall be \$19.00 per hour.

§ 11-104.1 Chief of Police.

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(1) 2026. The annual salary of the Chief of Police for the year 2026 shall be \$86,986.13.

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§ 11-106 Maintenance Department.

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(y) 2026. The rate of compensation for each member of the Maintenance Department for the year 2025 shall be established by motion or resolution of Council within the following range of compensation for the person's employment classification:

Maintenance Supervisor\$28.21 - \$37.57 / hour
Maintenance Full Time A.....\$27.03 - \$33.12 / hour
Maintenance Full Time B.....\$26.14 - \$27.71 / hour
Maintenance Full Time C.....\$23.41* - \$26.14 / hour
Maintenance Part Time.....\$12.15 - \$18.38 / hour

* In the case of a person who has a current Class A or Class B commercial driver's license (CDL) when first hired by the Borough, the minimum hourly rate shall be \$25.22. In the case of a person who obtains such a license after being hired by the Borough, the minimum hourly rate shall be increased to \$25.22 after the *later* of the date the person obtains the license or the date three months after the person's first day of employment as a Borough maintenance department employee.

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§ 11-108 Professionals.

(a) Borough Solicitor.

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(23) 2026. The rate of compensation of the Borough Solicitor for the year 2026 shall be \$220.00 per hour.

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SECTION 2. Codified Ordinances § 12-401 (relating to Personnel Policies—Benefits—Uniforms) is amended as follows (with deletions indicated by ~~strike-outs~~ and insertions indicated by double underlining):

§ 12-401 Uniforms.

All full-time maintenance department employees shall be furnished with uniforms by the Borough, including eleven (11) pairs of pants, eleven (11) short sleeve shirts, eleven (11) long sleeve shirts, and two (2) coats. The employees shall wear the uniforms when working and shall keep them clean and maintained. The Borough shall also reimburse each full-time maintenance department employee up to Three Hundred Seventy Dollars (~~\$300.00~~ \$370.00) per calendar year for work boots, to be paid upon presentation of a paid receipt or by purchase through a store with which the Borough has an account.

SECTION 3. Codified Ordinances § 3-101 (relating to Fidelity Bonds) is ratified and confirmed for calendar year 2026.

DULY ORDAINED and **ENACTED** by the Borough Council of the Borough of Alburtis, this 29th day of December, 2025 in lawful session duly assembled.

BOROUGH COUNCIL
BOROUGH OF ALBURTIS

Ronald J. DeIaco, President

Attest:

Stephen Nemeth, Borough Manager

AND NOW, this 29th day of December, 2025, the above Ordinance is hereby AP-
PROVED.

Kathleen Palmer, Mayor